

[Date]

PCI Tribal Gaming Commission
Attn: Licensing\Vendor
5825 Hwy 21 North
Atmore, AL 36502

RE: [Employee name(s)] [New or Renewal]

Please find the following attached:

- Company/Principal/Employee Vendor Terms and Conditions Form (Print, Initial and Sign)
- Company/Principal/Employee Vendor Release of Information Form (Must be printed and notarized)
- Disclosure, Authorization and Consent for Release of Background Information (Poarch Release for Principal and Employees / Print and Sign)
- Driver's license and social security card (Principal and Employees)
- Check #_____ in the amount of _____ for [company name] and/or [name of employee(s)]

This application submission contains confidential information that should be utilized as part of our licensing process and it is our understanding that this information will not be provided to any third parties.

*Please note that all paperwork is bound with a binder clip or paper clip, no pages are stapled and please assure all forms are printed one-sided.

Should you require additional information or have any questions, please contact me at [Your area code and phone number] or via email at [Your email address].

Sincerely,

[Your name]
[Your company]
[Your title]